

ACTIVITY REPORT



THE ACTIVITY REPORT MEASURES THE ECONOMIC IMPACTS OF THE FINANCIAL ASSISTANCE APPLIED TO THIS ACTIVITY. YOUR PARTICIPATION (WITH GROUPE EXPORT) UNDERTAKES YOU TO PROVIDE US THIS FORM DULY COMPLETED.

Name of the activity

Date of activity (aaaa-mm-jj)

Name of the participating company (*)

Type of participation ☐ Exhibitor
☐ Visitor

**** Attention : Please indicate your Quebec business number (NEQ)** _____

If the activity was held virtually ☐ , please go directly to the "Activity results" section

Traveler information (*)

Name of traveler

First name : _____

Last name : _____

Departure (aaaa-mm-jj)

Return (aaaa-mm-jj)

Total number of days including departure day : _____

Max. days eligible for per diem (if applicable): _____

Please attach the elements below to your report (*) :

☐ Round trip boarding passes

☐ Paid hotel bill

☐ Invoice for airfare with itinerary

☐ If the trip was made by car, a final destination gas bill

- RESULTS OF THE ACTIVITY - Questions 1 to 4 are compulsory

1. Indicate the number of buyers met : _____

2. Indicate the number of qualified buyers who require follow-up : _____

3. What are the total sales made and anticipated, attributable to this activity, for the next 12 months (in Canadian dollars - check one box only)?

☐ Zero

☐ +500 000 – 750 000\$

☐ +2 – 2,5 millions \$

☐ +4 – 5 millions \$

☐ 0 – 100 000 \$

☐ +750 000 – 1 million \$

☐ +2,5 – 3 millions \$

☐ +5 – 6 millions \$

☐ +100 000 – 250 000 \$

☐ +1 – 1,5 million \$

☐ +3 – 3,5 millions \$

☐ +6 millions and more

☐ +250 000 – 500 000 \$

☐ +1,5 – 2 millions \$

☐ +3,5 – 4 millions \$

Exact number: _____

4. What are the planned follow-up activities and next steps?

Did the activity meet your expectations

Excellent (4)

Satisfactory (3)

Fair (2)

Unsatisfactory (1)

Do you have any comments that could help the Export Group to improve this activity?

- REFERENCE PERSON -

Contact person : _____

Signature : _____

Phone number : _____

Email : _____